NCDOT - Traffic Safety Unit

Route Change Checklist

May 1, 2013

Route/s: _____

County/s: _____

Date	By	Project/s: _____

_____   _____   Route change request form and map/s received

_____   _____   Preliminary approval by State Traffic Engineer

_____   _____   Added to route change web site

_____   _____   Route change worksheet/s received

_____   _____   Resolution/s received

_____   _____   Sent to US/Interstate Committee for review (NC routes only)

_____   _____   AASHTO application and map (draft 1)

_____   _____   Approval by US/Interstate sub-committee

_____   _____   AASHTO application and map (draft 2)

_____   _____   Approval by US/Interstate Committee

_____   _____   AASHTO application and map (final)

_____   _____   Approved by AASHTO

_____   _____   New secondary numbers requested

_____   _____   Mileposting updates (mainlines and intersecting routes)

_____   _____   Add mileposted route(s) to the exclusion list

_____   _____   Route change ordinances written (temporary effective date: _____)

_____   _____   New ordinances written by regions (numbers provided to central office)

_____   _____   NCTN (National Network and Designation) ordinances reviewed

_____   _____   Reasonable access ordinances written/repealed

_____   _____   Temporary effective/repeal dates entered into all affected ordinances

_____   _____   Draft package to State Traffic Engineer

_____   _____   Update NCTN map and restriction table (if needed)

_____   _____   Removed from route change web site